

# Memorandum



**Date:** February 9, 2005

**To:** Honorable Chairman Joe A. Martinez and Members  
Board of County Commissioners

**From:** George M. Burgess  
County Manager

**Subject:** Contract with the Florida Department of Transportation for South Dade Greenways

IRCA

Agenda Item No. 3(B)

## RECOMMENDATION

It is recommended that the Board approve the attached resolution authorizing the County Manager or his designee to execute a contract and amendments as required, and receive and expend up to \$4,500,000 in funds from the Florida Department of Transportation to design and develop greenways in South Dade.

## BACKGROUND

The Florida Department of Transportation, through its Local Agency Program, awards funds for transportation enhancement projects. The Miami-Dade County Park and Recreation Department has recently received Local Agency Program Certification to carry out planning, design, consultant selection, construction administration, and right of way projects and to bid and award projects.

The Department seeks authorization to enter into a contract with the Florida Department of Transportation to receive and expend up to \$4,500,000 to design and develop greenways in South Dade.

These funds were originally awarded to the Miami-Dade County Public Works Department which has transferred the project to the Park and Recreation Department. There is no match required.

Attachment

  
Assistant County Manager




# MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

DATE: March 1, 2005

FROM:   
Robert A. Ginsburg  
County Attorney

SUBJECT: Agenda Item No.

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING THE COUNTY MANAGER TO EXECUTE A CONTRACT FOR UP TO \$4,500,000 IN FEDERAL FUNDS WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION TO DESIGN AND DEVELOP GREENWAY TRAILS IN SOUTH DADE AND FURTHER AUTHORIZING THE COUNTY MANAGER OR HIS DESIGNEE TO RECEIVE AND EXPEND FUNDS, AND EXECUTE AMENDMENTS AS REQUIRED

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Manager to execute a contract for up to \$4,500,000 in federal funds with the Florida Department of Transportation to design and develop greenway trails; and authorizes the County Manager or his designee to execute such agreements as are required by this governmental body following approval by the County Attorney's Office; to receive and expend all monies for the purposes described in the funding request; and to file and execute any necessary amendments to the agreement for and on behalf of Miami-Dade County, Florida.

Joe A. Martinez, Chairman  
Dennis C. Moss, Vice-Chairman

Bruno A. Barreiro  
Jose "Pepe" Diaz  
Sally A. Heyman  
Dorrin D. Rolle  
Katy Sorenson  
Sen. Javier D. Souto

Dr. Barbara Carey-Shuler  
Carlos A. Gimenez  
Barbara J. Jordan  
Natacha Seijas  
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this  
1<sup>st</sup> day of March, 2005. This Resolution and contract, if not vetoed, shall become  
effective in accordance with Resolution No. R-377-04.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF COUNTY  
COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as  
to form and legal sufficiency. mmc

By: \_\_\_\_\_  
Deputy Clerk



## Florida Department of Transportation

JEB BUSH  
GOVERNOR

JOSÉ ABREU  
SECRETARY

September 8, 2004

RECEIVED  
SEP 13 2004

Alina Tejeda Hudak  
Assistant County Manager  
111 N.W. First Street, Suite 2910  
Miami, Florida 33128-1994

Alina T. Hudak  
County Manager's Office

Reference: Local Agency Certification Agreement

Dear Ms. Hudak:

I am pleased to transmit to you the referenced agreement, which was executed by District Secretary, John Martinez on September 7, 2004. This agreement provides Local Agency Program Certification to Miami-Dade Parks and Recreation in the following areas: Planning, Design, Consultant Selection, Bid and Award Project, Construction Administration, and Right of Way and commits the compliance with the Local Agency Program and the Federal regulations contained therein.

To initiate a construction project identified in the Department's Work Program, it will be necessary to prepare a specific Project Application in order for us to secure a Federal Authorization and encumber the funds according to the Work Phases involved.

I will be available to assist your project manager with this effort and look forward to its successful completion.

Sincerely,

Danny Iglesias, P.E.  
LAP Administrator

Cc: John Martinez, Javier Rodriguez, Gary Donn, Teresa Alvarez, Luis Tellechea

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION  
LOCAL AGENCY CERTIFICATION QUALIFICATION AGREEMENT

325-010-35  
CONSTRUCTION  
05/01  
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AGENCY Miami-Dade County Park and Recreation Department

The noted agency hereby agrees to comply with the following requirements when developing all projects on the Federal Aid Highway Systems:

1. The *Local Agency Program Manual* and all policies and guidelines promulgated by the State of Florida Department of Transportation (FDOT) which accomplish the policies and objectives set forth in Title 23, U.S. Code, Highways and the Regulations issued pursuant thereto.
2. The overall approval authorities and conditions will be as follows:
  - a. The designs will be reviewed and approved by the following State of Florida registered Professional Engineer.  
Chief, Project Management Division  
Position Title Only
  - b. The hearing's findings (if required) will be reviewed and approved by the following official or officials.  
Director, Park and Recreation Department  
Position Title or Titles Only
  - c. The contract plans, specifications and estimate of cost will be reviewed and approved by the following State of Florida registered Professional Engineer.  
Chief, Project Management Division  
Position Title or Titles Only
  - d. Agreements will be signed by the following responsible local official:

(1)	Railroad	<u>County Manager OR Director, Park and Recreation Dept</u> Position Title Only
(2)	Utility	<u>County Manager OR Director, Park and Recreation Dept</u> Position Title Only
(3)	Consultant	<u>County Manager OR Director, Park and Recreation Dept</u> Position Title Only
(4)	Technical Services	<u>County Manager OR Director, Park and Recreation Dept</u> Position Title Only
  - e. The award of contract will be signed by the following responsible official.  
County Manager  
Position Title or Titles Only
  - f. If there are DBE requirements on a project, the following will be the DBE liaison officer:  
Chief, Procurement and Warehouse Management Division OR Construction Contract  
Position Title Administrator

- g. All projects will be designed and constructed in conformance with the requirements of the *Local Agency Program Manual*.
- h. The Contract Administration will be supervised by the following State of Florida registered Professional Engineer.  
Chief, Project Management Division  
Position Title Only
- i. Construction Administration and Material Sampling and Testing will be accomplished in accordance with the requirements of the *Local Agency Program Manual*.
3. The agency agrees that they have the means to provide adequate expertise and will have support staff available to perform the functions being subdelegated. The support staff may include consultant or state services.
4. The agency agrees to submit the names of the approving authorities noted in Section 2 above with each project prospectus.
5. All projects under Local Agency Certification shall be available for review by the FHWA and the State at any time, and all project documents shall be retained and available for inspection during the plan development and construction stages and for a three-year period following acceptance of the project by FHWA.
6. The FDOT District Local Agency Program Administrator's approval of the Local Agency Certification may be rescinded at any time upon request by the local agency or if in the FDOT District Local Agency Program Administrator's opinion it is necessary to do so. The rescission may be applied to all or part of the programs or projects approved in the Local Agency Certification.

Alvin T. Hudek 2/13/04  
~~Mayer or Chairman~~ County Manager Date

STATE OF FLORIDA DEPARTMENT  
OF TRANSPORTATION

The Local Agency is certified in the following functional areas:

☒ Design

☒ Consultant Selection

☒ Bid and Award Project

☒ Right of Way

☒ Planning

☐ Environmental Documentation

☒ Construction Administration

Approved By:

Joe M. Mason  
District Secretary or Designee

9-7-04  
Date

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